



**NORTHERN CHEYENNE TRIBE**  
PROCUREMENT DEPARTMENT  
P.O. BOX 128  
LAME DEER, MONTANA 59043



IFB  
Emissions Inventory QAPP  
EPD  
October 29, 2018

The Northern Cheyenne Tribe is now accepting bids to develop and complete and Emissions Inventory (EI) QAPP for air pollution sources on the Northern Cheyenne Tribal Reservation.

The Contractor shall furnish all labor and materials for the needed to complete the project as requested by the N.C.T. This bid should include (but is not limited) the following.

Scope of Work:

The N.C.T. is advertising for bids to develop and complete EI QAPP for the Northern Cheyenne Reservation, which is located in Southeastern Montana. The 2019 EI QAPP must be approved by EPA no later than September 30, 2019.

The 2019 Emissions Inventory Quality Assurance Project Plan would include:

- a. Determination of the availability of existing input data,
- b. Evaluate the existence of new and additional data to replace previous estimates,
- c. Obtain activity levels and emission factors,
- d. Execution of the new emission estimation models,
- e. Enter the new data into spreadsheets that will calculate the future emissions based on model generated and updated activity emission factors and activity levels,
- f. Use the data to create a National Emission Inventory (NEI) input file, so the next completed EI can be submitted to the NEI,
- g. Use the EPA QAPP Crosswalk as a guidance document to complete the EI QAPP, and
- h. This EI QAPP will be completed and approved by EPA by September 30, 2019.

Information request, schedule coordination and all logistical concerns can be addressed to Jay Littlewolf, Air Quality Administrator at 406-477-6506, ext. 104.

Please submit your bid, one bid per contractor to the Northern Cheyenne Tribe Finance Office before November 9, 2018 at 11:00 a.m. **All bids must be hand delivered or mailed and marked Emissions Inventory QAPP and Emissions Inventory Services. Emailed or faxed proposals will not be allowed and late proposals will not be considered. All Required documents must be in the bid prior to opening and received by the bid submission deadline.** If you have any questions concerning the bid opening, please contact Renessa Russette, Acting Procurement Officer at 406-477-4810.

**REQUIRED DOCUMENTS INCLUDE THE FOLLOWING:**

**LITTLE WOLF AND MORNING STAR - Out of defeat and exile they led us back to Montana and won our Cheyenne homeland that we will keep forever.**

**INDIAN PREFERENCE.** The owner will factor Indian preference into the bid analysis process however it will in no case be the sole deciding factor in awarding work. Evidence of eligibility for Indian preference must be submitted with the proposal. Responsible bids will be accepted from Non-Indian owned contractors. In evaluation of the bids, the Tribe may, within funding limitations, give preference in the amount of 5% above the lowest total bid, to qualified Indian owned firms.

**TERO.** Each contractor is required to be certified by the Tribal Employment Rights Office (TERO) prior to submitting a bid in accordance with the Northern Cheyenne TERO Ordinance. The contractor is required to comply with the requirements of the Northern Cheyenne Tribal Employment Rights Office. To receive an application for certification and information on TERO, please write to: Director, Tribal Employment Rights Office, P.O. Box 308, Lame Deer, MT 59043, or phone 406-477-6287, and you will be directed to the appropriate personnel to assist you.

This Advertisement for Bids does not commit the N.C. Tribe to award a contract or to pay any costs incurred in the preparation of the bid(s) or to procure supplies.

The N.C.T. reserves the right to reject any and all bids and to re-advertise according to the best interest of the N.C. Tribe. The N.C. Tribe reserves the right to any irregularities or informalities in regard to the bids and the bid process.

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