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The Morning Star

NORTHERN CHEYENNE TRIBE

P.O. Box 128
LAME DEER, MONTANA 59043



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INVITATION FOR BID Carpet Replacement Services Northern Cheyenne Tribal School January 19, 2017

The Northern Cheyenne Tribe (N.C.T.) is now accepting bids for Carpet Replacement Services for the Northern Cheyenne Tribal Schools (NCTS) located on the Northern Cheyenne Indian Reservation, Busby, Montana.

The Contractor shall furnish all labor, equipment and materials needed to complete the project as requested by the NCTS. This bid should include (but is not limited to) the following:

Scope of Work:

1. Contractor shall provide all labor, materials and equipment to properly complete scope of work.
2. Carpet tiles will be installed in designed areas (Kindergarten, 5th Grade, Special Education 2 rooms, Teachers' Lounge) of the school.
3. Carpet tiles will match tiles installed in Library.
4. Contractor will provide all signs of caution for the safety of all students and staff.
5. Contractor will work within a schedule agreed upon with Director of Maintenance.
6. Contractor will provide all time sheets for all employees working on this project to the Business office of the Northern Cheyenne Tribal Schools to be submitted with all ARRA reports due to the Bureau of Indian Affairs-Operations & Maintenance.
7. Payment will be made after the inspection and approval of the Director of Maintenance and completion of the project.
8. Contractor will clean up all areas of building affected by replacement.

Contact Phillip Beckman, NCTS Director of Maintenance to schedule a walk-through. Phone (406) 592-3636 ext. 108.

Please submit your bid, one Bid per Contractor to the Northern Cheyenne Tribe Finance Office before January 30, 2017 at 10:00 a.m. All bids must be mailed or hand delivered in a sealed envelope and marked Carpet Replacement Services Bid. Emailed or faxed proposals will not be allowed and late proposals will not be considered. All Required documents must be in the sealed bid prior to opening. Bid opening will be January 30, 2017 at 10:00 a.m. No bids may be withdrawn after the scheduled time for the public opening of bids. If you have any questions please contact Renessa Russette at the N.C. Procurement Office. Phone #477-4810.

REQUIRED DOCUMENTS INCLUDE THE FOLLOWING:

INDIAN PREFERENCE. The owner will factor Indian preference into the bid analysis process, however, it will in no case be the sole deciding factor in awarding the contract. Evidence of eligibility for Indian preference must be submitted with the proposal. Responsible bids will be accepted from Non-Indian owned Contractors. In evaluation of the bids, the Tribe may, within funding limitations, give preference in the amount of 5% above the lowest total bid, to qualified Indian owned firms.

TERO.

Each contractor is required to be certified by the Tribal Employment Rights Office (TERO) prior to submitting a bid in accordance with the Northern Cheyenne TERO Ordinance. The Contractor is required to comply with the requirements of the Northern Cheyenne Tribal Employment Rights Office. To receive an application for certification and information on TERO, please write to: Director, Tribal Employment Rights Office, P.O. Box 308, Lame Deer, MT 59043, or phone 406-477-6505, and you will be directed to the appropriate personnel to assist you.

This Advertisement for Bids does not commit the N.C.T. to award a contract nor to pay any costs incurred in the preparation of the bid(s) or to procure supplies.

The N.C.T. reserves the right to reject any and all bids and to re-advertise according to the best interests of the N.C. T. The N.C.T. reserves the right to waive any irregularities or informalities in regard to bids and the bid process.

Published at Lame Deer, Montana, on this 19th day of January, 2017.

Renessa Russette, Procurement Planning Officer (1st publication): January 19, 2017
P.O. Box 128
Lame Deer, Montana 59043