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The Morning Star

NORTHERN CHEYENNE TRIBE
PROCUREMENT DEPARTMENT
P.O. BOX 128
LAME DEER, MONTANA 59043



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REQUEST FOR PROPOSALS
MENTAL HEALTH & SUBSTANCE ABUSE EQUINE THERAPY
Northern Cheyenne Tribal Board of Health
Behavioral Health
October 30, 2017

The Northern Cheyenne Tribe is now accepting sealed bids for a Mental Health and Substance Abuse Services/Equine Therapy with a Licensed Mental Health Professional to work with Behavioral Health Programs clientele (referred from Licensed Addiction and Psychiatric professionals).

PURPOSE

Equine assisted psychotherapy is an emerging form of therapeutic intervention in which horses are used as tools for clients to gain self-understanding and emotional growth. Equine assisted psychotherapy is a type of animal assisted therapy, a field of mental health that recognizes the bond between animals and humans and the potential for emotional healing that can occur when a relationship is formed between the two species.

CONTENT OF THE PROPOSALS

To adequately select the firm or individual who will best serve the needs of the NCT, it will be necessary to review the experience of the respondent(s) as it closely related to those needs and to review the expertise and qualifications of the individual(s) who will provide the services. To meet these objectives, the proposal must contain a Statement of Work. The potential qualifying consultant must submit a Statement of Work that will be reviewed by the Tribal Health Administration; the statement should include the following:

The Contractor shall furnish all labor and materials for the Equine Therapy services; must have access to facility to provide services year round.

Service/Activity and Scope of Work:

This scope of work entails the successful licensed contractor to provide mental health and substance abuse services in the local schools. The contractor must be licensed as an independent practitioner in the state of Montana as a Licensed Clinical Social Worker, a Licensed Professional Counselor, and/or a Licensed Alcohol Counselor. This person will work closely with the school principle who will be the main liaison with the school. The successful candidate will be working with emotionally disturbed, behavioral disordered and/or substance abusing children who are in need of a higher level of care than what the school counselors can offer. The successful person will be expected to assess, evaluate, diagnose with DSM V criteria, provide treatment planning,

LITTLE WOLF AND MORNING STAR - Out of defeat and exile they led us back to Montana and won our Cheyenne homeland that we will keep forever.

and utilize case management services for coordination/continuity of care. The contractor will be expected to provide individual and/or family counseling in a variety of modalities, including equine therapy to augment counseling, to be able to provide professional consultations to school and will be expected to document all services and submit to Northern Cheyenne Tribal Board of Health tribal billing with a copy submitted to Director of Behavioral Health Programs.

At the worker's discretion, 15 days of Equine therapy will augment clientele's regular sessions. During the process of Equine Therapy, working with the horse, the therapist and client engage in talk therapy, processing feelings, behaviors and patterns. The ultimate goal for the client is to build skills such as personal responsibility, assertiveness, non-verbal communication, self-confidence, and self-control. The worker must provide documentation encounters to Northern Cheyenne Tribal Billing Department and a copy to Director of Behavioral Health Programs. The professional worker will be expected to provide quarterly report of activities and a final year report. If requested by Director of Behavioral Health programs, worker will sit in on case staffing's with the Northern Cheyenne Recovery Center and the Northern Cheyenne Behavioral Health departments. If needed in community crisis situations that require multiple professionals, the worker will be asked to participate as a professional therapist of the Behavioral Health Department. The successful candidate will provide a monthly report to Director of Behavioral Health Programs.

1. The contractor must have their horses certified by a veterinarian to be healthy.
2. They must have equine curriculum activity goals set up and facilitated by a licensed mental health professional.
3. The ultimate goal for the client is to build skills such as personal responsibility, assertiveness, non-verbal communication, self-confidence, and self-control.
4. The successful contractor must provide documentation to the client's primary therapist and/or LAC.
5. The contractor must be bonded and insured.
6. Must incorporate a high degree of cultural relevance through materials and exercise that reflect the Northern Cheyenne traditional and contemporary tribal activities, beliefs and values.
7. Need to provide qualifying experiences or background information.
8. The contractor must provide monthly updates to the NCTBH, Advisory Board and Administration.
9. Background check necessary for winning proposal.

REQUIRED DOCUMENTS INCLUDE THE FOLLOWING:

SELECTION PROCESS. The information request, schedule coordination, and all logistical concerns on this project can be addressed to the Northern Cheyenne Tribe's authorized Liaison on this project:

Tribal Health Administrator
Eugene Little Coyote, (406) 477-6722

Please submit your bid, one bid per contractor to the Northern Cheyenne Tribe Finance Office before November 10, 2017 at 4:30 p.m. **All bids must be hand delivered or mailed and marked Equine Therapy with a Licensed Professional. Please send two (2) copies of the proposal. Emailed or faxed proposals will not be allowed and late proposals will not be considered. All Required documents must be in the bid prior to opening and received by the bid submission deadline.** If you have any questions concerning the bid opening, please contact Renessa Russette, Procurement Planning Officer at 406-477-4810

INDIAN PREFERENCE. The owner will factor Indian preference into the bid analysis process however it will in no case be the sole deciding factor in awarding work. Evidence of eligibility for Indian preference must be submitted with the proposal. Responsible bids will be accepted from Non-Indian owned contractors. In evaluation of the bids, the Tribe may, within funding limitations, give preference in the amount of 5% above the lowest total bid, to qualified Indian owned firms.

TERO. Each contractor is required to be certified by the Tribal Employment Rights Office (TERO) prior to submitting a bid in accordance with the Northern Cheyenne TERO Ordinance. The contractor is required to comply with the requirements of the Northern Cheyenne Tribal Employment Rights Office. To receive an application for certification and information on TERO, please write to: Director, Tribal Employment Rights Office, P.O. Box 308, Lame Deer, MT 59043, or phone 406-477-6287, and you will be directed to the appropriate personnel to assist you.

This Advertisement for Bids does not commit the N.C. Tribe to award a contract or to pay any costs incurred in the preparation of the bid(s) or to procure supplies.

The N.C.T. reserves the right to reject any and all bids and to re-advertise according to the best interest of the N.C. Tribe. The N.C. Tribe reserves the right to any irregularities or informalities in regard to the bids and the bid process.

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