



Northern Cheyenne Tribe



-WOHEHIV-
The Morning Star

P.O. Box 128
Lame Deer, Montana 59043

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Invitation for bid
Prosecution Renovations Services Phase 1
NCT Prosecution Program
October 23, 2017

The Northern Cheyenne Tribe is now accepting sealed bids for the Office of Prosecution consisting of renovating the inside of the mobile trailer being used as office space by the Prosecution, which is located within the interior boundaries of the Northern Cheyenne Reservation.

The contractor shall furnish all material, labor and equipment needed for the Prosecution Renovation Services Phase 1. This bid should include (but is not limited to) the following:

Scope of Work:

1. Contractor shall provide all materials, labor and equipment to properly complete scope of work.
2. Replace carpet in the office trailer.
3. Replace floor tile.
4. Replace all inside doors.
5. Replace dark wood paneling and ceiling with sheet rock.

Prosecution Renovation Services information request can be addressed to the Office of Prosecution, Calvin Wilson at (406) 477-8222.

Information on these services can be picked up at the Procurement Office, Little Wolf Capital Building, 600 Cheyenne Avenue South, Lame Deer, Montana, 59043. Please submit your bid, one per contractor to the N.C. Tribe Finance Office before November 2, 2017 at 4:00 p.m. **All bids must be mailed or hand delivered in a sealed envelope and received before the bid deadline and marked, Prosecution Building Renovation – Phase 1 Services and also have the Company name on the sealed envelope. Emailed or faxed proposals will not be allowed and late bids will not be considered. All required documents must be in the sealed bid prior to the bid opening.** No bids may be withdrawn after the scheduled time for the public opening of bids. If you have any questions please contact Renessa Russette at the Procurement Office, 406-477-4810

REQUIRED DOCUMENTS INCLUDE THE FOLLOWING:

INDIAN PREFERENCE. The owner will factor Indian preference into the bid analysis process however it will in no case be the sole deciding factor in awarding the work. Evidence of eligibility for Indian preference must be submitted with the proposal. Responsible bids will be accepted from Non-Indian owned contractors. In evaluation of bids, the Tribe may, within funding limitations, give preference in the amount of 5% above the lowest total bid, to qualified Indian owned firms.

Each contractor is required to be certified by the Tribal Employment Rights Office (TERO) To submitting a bid in accordance with the Northern Cheyenne TERO Ordinance. The contractor is required to comply with the requirements of the Northern Cheyenne Tribal Employment Rights Office. To receive an application for certification and information on TERO, please write to: Director, Tribal Employment Rights Office, P.O. Box 308, Lame Deer, MT 59043, or phone 406-477-6505. The contractor is responsible for payment of all TERO fees.

This Advertisement for Bids does not commit the N.C. Tribe to award a contract. Nor to pay any costs incurred in the preparation of the bid(s) or to procure supplies.

The N.C. Tribe reserves the right to reject any and all bids and to re-advertise according to the best interests of the N.C. Tribe. The N.C. Tribe reserves the right to waive any irregularities or informalities in regard to the bids and the bid process.

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Renessa Russette, Procurement Planning Officer
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