

# NORTHERN CHEYENNE TRIBAL SCHOOL JOB ADVERTISEMENT

POSITION: MUSIC TEACHER

SALARY: DOE

DEPARTMENT: NCTS

ACCOUNTABLE TO: PRINCIPAL

OPENING DATE: June 4, 2019

CLOSING DATE: OPEN UNTIL FILLED

**How to Apply:** Submit completed NCTS certified application, current Resume', Three (3) letters of recommendation (dated within one year) along with official transcripts to Northern Cheyenne Tribal School, Human Resources, Box 150, Busby Mt. 59016

## **DEFINITION**

Under general supervision, teaches one or more classes in the field of music to students in grades K through 12, assist in other school programs as assigned, and creates a flexible program and environment favorable to learning and personal growth in accordance with each student's ability.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

- Teaches knowledge and skills in the field of music, which may include general, instrumental or choral music to elementary students utilizing the course of study prescribed by the District approved curriculum.
- Instructs students in citizenship and basic subject matter specified in state law and administrative regulations and procedures of the school district.
- Provides instruction by which students develop aesthetic concepts and appreciations and the ability to make qualitative judgments about music.
- Recruits students to receive instruction in playing standard band and orchestra instruments.
- Develops instructional plans and organizes class time to provide a balanced program of instruction, demonstration, and working time.
- Provides individual and small group instruction in order to adapt the curriculum to the needs of pupils with varying intellectual and artistic abilities, and to accommodate a variety of instructional activities. Establishes and maintains standards of pupil behavior required to provide an orderly and productive studio

- environment.
- Instructs students in proper care and use of instruments and equipment and organizes storage areas and control use of materials and instruments to prevent loss or abuse.
  - Evaluates each student's performance and growth in knowledge and aesthetic understanding; and prepares progress report.
  - Selects and requisitions instructional materials, books, instruments, etc., and maintains inventory reports.
  - Maintains professional competence through in service education activities provided by the district and/or in self-selected professional growth activities.
  - Participates cooperatively with the appropriate administrator to develop the method by which she/he will be evaluated in conformance with district guidelines.
  - Communicates with parents and school counselors on student progress.
  - Cooperates in school-wide supervision of students during out-of-classroom activities.
  - Participates in faculty and/or District committees and the sponsorship of student activities.

## **QUALIFICATIONS GUIDE**

**CREDENTIAL:** Valid Montana Credential or license authorizing service in grade levels and areas assigned.

### **EDUCATION:**

Bachelor's degree, including all courses to meet credential requirements. Experience: Student teaching, internship, or full-time teaching experience.

### **PERSONAL QUALITIES:**

Appearance, grooming and personality which establish a desirable example for students. Ability to meet District standards for physical and mental health. Above-average recommendation from student teaching supervisors and other professional who have observed the classroom performance of the teacher.

### **QUALIFICATION REQUIREMENTS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions.