

**NORTHERN CHEYENNE TRIBE  
TRIBAL BOARD OF HEALTH  
JOB ADVERTISEMENT  
FY 2017**

**Position:** Diabetes RN Case Manager

**Salary:** \$24.00-29.00/hour

**Department:** Cheyenne's in Balance Wellness Program

**Accountable to:** Diabetes Coordinator

**OPENING DATE: November 14<sup>th</sup> 2017    CLOSING DATE: November 30<sup>th</sup> 2017**

**How To Apply:** Submit a completed application, **RESUME**, (3) current (within 1 year) letters of recommendations (one must be past/present employer, Current Montana Nursing License from the State of Montana, Tribal certification (if claiming Indian preference, DD214 (if claiming Veteran's preference), copies of credentials or certified copy of transcripts to: Northern Cheyenne Tribe, attention: Human Resources Office, P.O. Box 128, Little Wolf Capitol Building, Lame Deer, Mt. 59043

**ONLY COMPLETE APPLICATIONS WILL BE CONSIDERED**

**Summary of Work:** The Diabetes RN Case Manager is a health care professional engaged in teaching individuals with diabetes (and their families) how to self manage their condition by providing a fund of knowledge to the patient, utilizing the Core Curriculum for Diabetes, the Diabetes Standard of Care, and I.H.S. Best Practices for Diabetes. The Incumbent will develop a holistic comprehensive nursing care plan utilizing cultural values, preventative health measures, and nursing care standards to meet the unique needs of the individuals with diabetes on the Northern Cheyenne Reservation.

**Job Characteristics:**

**Nature of Work:** This position provided diabetes education, activities and care for individuals with diabetes and/or their family. This position performs skilled nursing duties in provision of diabetes care, prevention of diabetes, and health promotion for individuals, families, and communities.

Development of educational care plans including setting specific goals and objectives based on individual assessment of needs.

Implementation of educational care plan based on the established principles of teaching-learning theory and lifestyle counseling.

Performance of follow up evaluations to assess understanding and utilizations of diabetes self-management skills and knowledge including reassessment of needs.

Proper documentation of all educational encounters through the RPMS system.

**Personal Contacts:** Daily contact with individuals or groups, medical and clinical staff, and health care programs in order to coordinate referrals and resources. Coordinates activities and services with other health care professionals and programs.

**Clinical and Administrative Supervision Received:** Receives clinical direction through referrals from the Diabetes Coordinator and consultation from the patient's primary provider. Follows written policies and procedures of the Northern Cheyenne Tribe.

**Essential Functions:** Requires ability to communicate effectively orally and in writing, interpret pertinent clinical data, record data, plan, follow-up and respond to referrals, network with other health care programs and work as a Diabetes Team member, prepare and present educational materials.

**Areas of Job Accountability and Performance:**

Collaborates with members of the multidisciplinary team in assessing, planning, implementing, and evaluating health care delivery.

Provided patient education to promote healthy lifestyle and prevent and/or delay the onset of complications of diabetes. Describe the diabetes disease process and treatment options, incorporate the Healthy Plate program for meal planning, and incorporate physical activity into lifestyle.

Educate on use of glucose meters and using results to improve control.

Educate on use medications for therapeutic effectiveness.

Educate on the Prevention, Detection and treatment (through risk reduction) of acute and chronic complications.

Assist with Diabetes wound care, prevention, detection and treatment.

Provides Nursing care in accordance with approved nursing standards.

**Education and Experience:**

- Registered Nurse currently licensed in the state of Montana.
- Registered Nursing Degree from an accredited school of nursing.
- Certified Wound Care Certification preferred not required
- Certified Diabetes Educator preferred not required
- Minimum two years of experience as a licensed registered nurse and experience with the Northern Cheyenne culture, beliefs and values.