

**NORTHERN CHEYENNE TRIBE
TRIBAL TRANSPORTATION PROGRAM/TRANSPORTATION
PLANNING
JOB ADVERTISEMENT
2016**

POSITION: Road Maintenance Operator (T)

SALARY: D.O.E

SUPERVISOR: Road Maintenance Operator Supervisor

OPENING DATE: November 7, 2016

CLOSING DATE: November 18, 2016

How To Apply: Submit a completed application, **RESUME'**, (3) current (within 1 year) letters of recommendations (one must be past/present employer, Tribal certification or Tribal I.D. or Tribal Certification (if claiming Indian preference, DD214 (if claiming Veteran's preference), copies of credentials, Valid State Driver's License, Current CDL with current Medical Cert. and copy of transcript/diploma to: Northern Cheyenne Tribe, att: Human Resources Office, P.O. Box 128, Little Wolf Capitol Building, Lame Deer, Mt. 59043

ONLY COMPLETE APPLICATIONS WILL BE CONSIDERED

BACKGROUND:

This position is located in the Indian Reservation Roads (IRR) Transportation Department, Northern Cheyenne Tribe. The Maintenance Program will consist of program and project expenditures of approximately \$450,000 annually, in addition to projects funded from other sources other than IRR. The Maintenance Program Equipment Operator position for the Maintenance Department is **responsible** for operating one of more types of equipment to grade slopes, inclines, ramps, curves and excavations by scraping, scooping, rolling or leveling on rough and rocky terrain.

MAJOR DUTIES:

The Operators will operate one or more types of heavy equipment to push, pull, pile or load materials such as sand, gravel and earth. For example, the operators use equipment which is fitted with a front-end loader to maneuver to a specific spot to transfer material into a dump truck. They **operate** a bulldozer or angle dozer by maneuvering the equipment to push materials into an open pit or dump truck.

KNOWLEDGE REQUIRED BY THE POSITION:

- The operators are **required** to know the uses of the different sets of controls or operation of the equipment and attachments and be **skilled** in handling these controls to perform the

work. Frequently, these different controls are handled at the same time, **requiring** good hand, foot and eye coordination.

- In addition to the hand, foot, and eye coordination, good depth perception and high degree of concentration are **required** to perform the operations necessary to grade the surface.
- The operators are **required** to have a basic knowledge of the nature of the soil and features of the terrain to determine the proper approach according to the condition of the surface and subsurface.
- The operators **must** be able to move the equipment about in confined areas.
- They **operate** the equipment in a safe manner according to safety rules and regulations and use the equipment properly so that it is not damaged. They **must** remain constantly alert and operate the equipment carefully, especially when close to other persons, buildings, etc., to prevent injury to others and damage to the equipment.

SUPERVISORY CONTROLS:

This position is not responsible for the supervision of regular Maintenance employees.

LANGUAGE SKILLS:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. **Ability** to write routine reports and correspondence.

REASONING ABILITY:

Ability to apply common sense, understanding, to carry out instructions furnished in written and oral.

PHYSICAL DEMANDS:

Heavy physical effort is used by the operators in constantly reaching, bending, turning, and moving hands, arms, feet and legs to handle different sets of controls to operate the equipment and attachments. **Considerable strain** is caused by the constant vibration of the equipment and the jerking and jolting from operating over rough surfaces. Because of the location of some of the controls and attachments, the operators are frequently **required** to work in awkward or strained positions.

WORK ENVIRONMENT:

Work is **performed** in all types of weather, often in an open driver's seat or platform, on hills, slopes, grades and rolling surfaces. The operators are exposed to injury due to the possibility of the equipment overturning. They are **subject** to noise, vibration, dust, dirt and fumes from the motor and exhaust.

OTHER SIGNIFICANT FACTORS:

Incumbent **must** possess a current and valid state driver's license, CDL license and be able to **qualify** for an approved license to operate US Government owned vehicles.

EDUCATION and EXPERIENCE:

High school diploma or GED; one (1) to two (2) years related experience; or equivalent combination of education and experience.